



**Comprehensive High-level Midterm Review of the  
Implementation of the Istanbul Programme of Action (IPoA) for  
the Least Developed Countries**

*27-29 May 2016, Antalya, Turkey*

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## **1. BACKGROUND**

By its resolutions 69/231 and 70/216, the United Nations General Assembly decided to convene the comprehensive high-level midterm review of the implementation of the Istanbul Programme of Action, in Antalya, Turkey, with the following mandate:

(a) To undertake a comprehensive review of the implementation of the Istanbul Programme of Action by the least developed countries and their development partners, share best practices and lessons learned and identify obstacles and constraints encountered and actions and initiatives needed to overcome them, as well as new challenges and emerging issues;

(b) To reaffirm the global commitment to address the special needs of the least developed countries made at the Fourth United Nations Conference on the Least Developed Countries and to further strengthen the global partnership for development for least developed countries in all priority areas of the Istanbul Programme of Action in order to ensure the timely, effective and full implementation of the Programme of Action during the remainder of the Decade, while taking into account the post-2015 development agenda as it relates to the least developed countries.

## **2. DATE AND VENUE OF THE MIDTERM REVIEW**

The comprehensive high-level midterm review of the implementation of the Istanbul Programme of Action will be held from 27 to 29 May 2016, in Antalya, Turkey. Pre-conference events will take place on 26 May. It has been agreed in consultation with the Government of the Republic of Turkey that the Midterm Review will take place in Hotel Titanic Belek:

Address:

**Hotel Titanic Belek**

Uckumtepesi Besgoz Caddesi 72/1 Kadriye/Belek  
Antalya, Turkey

Website: [www.titanic.com.tr/titanicdeluxebelek](http://www.titanic.com.tr/titanicdeluxebelek)

Tel.: +90 242 710 44 44

Fax: + 90 242 710 4404

Email: [deluxebelek@titanic.com.tr](mailto:deluxebelek@titanic.com.tr)

## **3. SECRETARIAT OF THE MIDTERM REVIEW**

In its resolution 69/231, the General Assembly noted that the Office of the High Representative OHRLLS, as the focal point, has the responsibility for ensuring that the preparations are carried out effectively.

By its resolution A/70/L.45 the Assembly decided that the Under-Secretary-General and High Representative for the Least Developed Countries, Landlocked Developing Countries and Small

Island Developing States will serve as the Secretary-General of the Midterm Review, and shall be responsible for making all the necessary arrangements for carrying out the work of the Midterm Review.

The Under-Secretary General for General Assembly and Conference Management (DGACM) will serve as the Secretary of the MTR.

#### **4. OPENING OF THE MIDTERM REVIEW AND SEATING ARRANGEMENTS**

The formal opening of the Midterm Review will take place on Friday 27 May 2016 at *10 a.m.* and will be held in the Pacific Hall and will consider relevant procedural and organizational matters, including the election of the President of the MTR, the adoption of the provisional agenda, and the election of officers.

Resolution A/70/L.45 decided that the opening plenary of the High-level Midterm Review will include statements by the President of the Midterm Review, the Secretary-General of the United Nations, the President of the General Assembly, the President of ECOSOC, the former and current Chairs of the LDCs Group, the President of the European Commission, the Chair of the African Union, the President of the World Bank Group and one representative each from civil society and private sector. At the opening of the Midterm Review and at subsequent plenary meetings, the delegation of each State participating in the Midterm Review and that of the European Union will be assigned four seats: two at the table and two behind. Seating will also be available for other participants of the Midterm Review. Participants are encouraged to be seated by 9:45 a.m. during the opening session.

Delegations will be seated in English alphabetical order.

#### **5. AGENDA**

The provisional agenda of the Midterm Review is contained in document A/CONF.228/1.

There will be six plenary meetings, including the opening and closing meetings. The list of speakers for the general exchange of views will be established on a first-come, first-served basis, with the customary protocol that ensures that Heads of State or Government speak first, followed by other heads of delegation. The European Union, in its capacity as observer, will be included in the list of speakers. The details for inscription in the list of speakers will be announced in the Journal. It is proposed that a time limit of five minutes be established for each statement. In addition to representatives of States participating in the MTR and that of the European Union, representatives of the following may, time permitting and without setting a precedent, make a statement in the general exchange of views in accordance with the Midterm Review's rules of procedure: (a) intergovernmental organizations accorded permanent observer status by the General Assembly and of other intergovernmental organizations designated on a continuing basis by the Economic and Social Council; (b) specialized agencies and related organizations; (c) other intergovernmental organizations and (d) interested United Nations organs. The representatives of the non-governmental organizations may also be added to the list of speakers.

In addition to the discussions in the plenary and the Roundtables of the Midterm Review, other parallel events, including side events and special events as well as pre-conference events including the Private Sector Forum will be held.

## **6. ROUNDTABLES**

Four ministerial round tables will be held in parallel to the plenary meetings in the Atlantic room as follows:

Roundtable 1: Productive capacity, agriculture, food security and rural development (Friday, 27 May; 3 p.m. - 6 p.m.);

Roundtable 2: Trade and commodities, and economic diversification and graduation (Saturday, 28 May; 10 a.m. - 1 p.m.);

Roundtable 3: Human and social development; and good governance at all levels (Saturday, 28 May; 3 - 6 p.m.);

Roundtable 4: Multiple crises and other emerging challenges; and mobilizing financial resources for development and capacity-building (Sunday, 29 May; 10 a.m. - 1p.m.);

Each round table will be co-chaired by two Chairs, one from the LDCs and one from the development partners, to be appointed by the President of the Mid-term Review, from among representatives at the level of Head of State or Government and or at the ministerial level.

The Secretary General of the Midterm Review, in consultation with the President of the General Assembly, will select up to four panelists for each of the round tables, and the panel discussion will be followed by an interactive debate among States and other relevant representatives and stakeholders.

The roundtables will be interactive and open to all MTR participants. Each roundtable will have reserved seats for up to 45 Member States and other stakeholders. Members States or other participants are invited to indicate to the Secretariat, by email ([assaj@un.org](mailto:assaj@un.org)) their preferred roundtable in which they wish to participate in, with a view to obtaining reserved seats, as well as provide a second choice, in the event that their first-preferred roundtable is unavailable due to capacity limits. Reserved seating will consist of one seat at table and one adviser's seat. The rest of the room will have the arrangements of one seat per delegation.

States and other participants may attend the other round tables, for which they have not registered and obtained reserved seating, on a first come, first served basis, whereby seating will consist of one seat at table. There will be no prepared list of speakers. At the discretion of the Chair or Chairs, priority in the order of speakers will be given to those speaking at the level of Head of State or Government or at the ministerial level. The round tables will aim to achieve a balance among speakers from all stakeholders. In order to provide for maximum participation, interventions should not exceed three minutes. Representatives are invited to indicate to the Secretariat if they will be represented in a round table at the level of Head of State or Government or at the ministerial level.

## **7. REQUESTS FOR MEETINGS**

Subject to the availability of space and services, every effort will be made to accommodate meetings of regional and other major groupings of Member States as well as informal meetings and bilateral meetings. Requests should be sent by email to [emeetsm@un.org](mailto:emeetsm@un.org) (specifying the type of meeting in the subject line) or by contacting the Meetings Programmer located in the Meetings coordination office in the Pacific Hall foyer.

### Bilateral meetings:

For bilateral meetings among Member States at the Head of State or Government or ministerial level, three small temporary booths, each with a capacity to hold a maximum of eight participants, will be available in the Convention Centre from 27 to 29 May 2016.

### Reservations:

Requests for meeting facilities in the form annexed to the note should be sent by email to [emeetsm@un.org](mailto:emeetsm@un.org) or by contacting the Meetings Programmer located in the Meetings coordination office in the Pacific Hall foyer. Confirmation of all booth assignments will be made the day before the meeting at the latest.

To prevent double booking, only the delegation initiating the bilateral meeting should submit the request. Reservations will be accepted for 20-minute durations starting on the hour and half-hour. It is essential that all requests specify the date and time of each meeting, and include the name of the other delegation participating in the bilateral meeting. Every effort will be made to keep consecutive appointments of the same delegation in the same booth. Last-minute requests will be accommodated subject to availability of space.

## **8. INTERPRETATION**

The six official languages of the Midterm Review are Arabic, Chinese, English, French, Russian and Spanish. Interpretation in Turkish will also be available. Statements made in the plenary and the roundtable meetings will be interpreted in the official languages. English, French and Turkish will be provided for the parallel events and for press conferences. The Host Government will provide interpretation services in Turkish for the General Debate, roundtable meetings, parallel events and press conferences. The extension of meetings beyond their normal duration, or the provision of interpretation services to regional and other major groups of Member States and bilateral meetings will be arranged according to the availability of interpretation services.

Statements made in any of the six official languages of the Midterm Review are interpreted into the other official languages. Any speaker may also make a statement in a language other than the official languages. In such cases, the delegation in question must provide either an interpreter from the non-official language into an official language, or a written text of the statement in one of the official languages to be read out by a United Nations interpreter. When a written text is provided, the delegation concerned should make available to the interpreter someone who knows the language in

which the statement is to be delivered and the official language into which it has been translated, to guide the interpreter through the translated text and to ensure synchronization between the speaker and the interpreter. The interpreted version of the statement or the written text submitted in one of official languages will be considered by the Secretariat to represent the official text of the statement and will be used by United Nations interpreters as the basis for interpretation into the other official languages. The interpreter or the guide provided by the delegation should be brought by the delegation to the conference officers' desk inside the Pacific Hall 30 minutes prior to the delivery of the statement.

## **9. DISTRIBUTION OF WRITTEN STATEMENTS**

Delegations are requested to provide 30 copies of their statements to the Meetings Services Assistants desk in the conference room for distribution to interpreters, UN press officers, UN Secretariat. Delegations wishing to have their statements distributed to the media are requested to deliver 20 copies to the media documents counter located in the Media Center. Participants are reminded that the Secretariat will not be in a position to offer reproduction services for such texts. Additionally, delegations wishing to have their statements distributed to the meeting participants are requested to deliver 300 copies to the Meetings Services Assistants located at the documents distribution counter outside the Pacific Hall prior to the start of the meeting at which the statement is being delivered.

Delegations wishing to have their statement posted on the MTR website are encouraged to e-mail their statement, in any of the official languages, to the secretariat beforehand to the following e-mail address: [statements@ipoareview.org](mailto:statements@ipoareview.org), indicating in the subject line "Midterm Review IPOA".

## **10. DOCUMENTATION**

The official documentation of the Midterm Review will be issued in Arabic, Chinese, English, French, Russian and Spanish. The main documents counter for delegations will be located outside the Pacific Hall. Each delegation will be assigned an individual box in which copies of all official documents issued during the Midterm Review will be placed. Delegations are reminded that the document boxes are exclusively for the distribution of official documents of the Midterm Review and may not be used for circulation of any other papers or documents. For the convenience of participants, a documents counter will also be located outside the Pacific Hall. Distribution of official documents will be limited to one set per delegation, and delegations are encouraged to bring their own mobile devices loaded with pre-session documentation. All MTR documentation is available on the Midterm Review website. Print-on-demand service will be provided for those delegations needing extra hard copies. The MTR *Journal*, which will also be made available in a limited number of hard copies, can be accessed at the Midterm Review website. A respective link to the programme of side events for the Midterm Review will appear daily in the *Journal*.

Each delegation is requested to advise the Meetings Services Assistants at the documents counter at the earliest opportunity of its daily requirements regarding the number of copies of each document it wishes to receive during the Midterm Review and the language desired. The quantity requested should be sufficient to cover all requirements since it will not be possible to provide

complete sets of documents after the Midterm Review.

## **11. PARTICIPATION IN THE MIDTERM REVIEW**

In accordance with the United Nations General Assembly resolutions 69/231, 70/216 and A/70/L.45, the following may attend or be represented at the Midterm Review:

- All States Members of the United Nations or States Members of the specialized agencies;
- Intergovernmental organizations accorded permanent observer status by the General Assembly and of other intergovernmental organizations designated on a continuing basis by the Council;
- Organizations of the United Nations system;
- Non-governmental organizations that are in consultative status with the Economic and Social Council and non-governmental organizations accredited to the Fourth United Nations Conference on Least Developed Countries;
- Other relevant non-governmental organizations, civil society organizations, academic institutions, and the private sector participating in the MTR in accordance with paragraph 11(b) of resolution 70/L.45.

There is no registration fee to participate in the Midterm Review. All costs of participation will be the responsibility of participants. However, the Host Country agreed to provide financial assistance to facilitate the participation of government, parliament, civil society and media representatives of LDCs. The Host Country will also offer lunch to all the participants of the MTR throughout the MTR free of charge.

## **12. ACCESS AND ACCREDITATION OF DELEGATES**

### Access to the MTR site and conference rooms for delegates

The accreditation of official delegations of States, intergovernmental organizations and specialized agencies and related organizations, is being handled by the Protocol and Liaison Service through the existing online system, e-Accreditation, available at the e-deleGATE portal (<http://delegate.un.int>). For accreditation to the Midterm Review, official delegations must go through their respective permanent or observer missions and offices in New York, which have already been registered with the e-Accreditation system. Delegations are strongly advised to coordinate with their respective missions or offices in New York for timely submission of accreditation requests. Detailed accreditation procedures will be communicated to permanent or observer missions and offices and will be posted on the Protocol website ([www.un.int/protocol](http://www.un.int/protocol)) at a later date.

Pre-accreditation to the Midterm Review in New York will be open to registered users of the missions or offices through the online accreditation system (<http://delegate.un.int>) from 11 April through 13 May 2016. On-site accreditation and issuance of Conference badges to all accredited participants will



begin in Antalya from 25 May through 12:30 p.m. on 29 May 2016.

Permanent or observer missions and liaison offices are strongly advised to make use of the pre-accreditation option in New York by the deadline on 13 May 2016. Delegates are reminded that passes for all pre-accredited VIPs and delegates (using photographs previously submitted online) will be pre-printed and made available for collection by representatives of delegations at the United Nations Accreditation Centre in Antalya from 25 May 2016. Failure to submit photographs at the time of online submission will result in delegates having to queue up to be photographed at the Accreditation Centre in Antalya.

On-site accreditation of delegates of States, intergovernmental organizations and specialized agencies and related organizations, will be handled by the Protocol Accreditation Unit in Antalya at the Accreditation Centre located at the Titanic Deluxe Belek (Address: Uckumtepesi Besgoz Caddesi 72/1 Kadriye/Belek, Antalya, Turkey).

Non-accredited delegates seeking on-site accreditation will be required to present proof of official delegation lists/letters of nomination, together with a passport or valid government-issued photo identification and to complete an on-site accreditation form. Upon verification and approval by the Protocol Accreditation Unit, delegates may proceed to the badging booth to be photographed.

As from 25 May, all official communications, including lists of delegations and conference-related materials, should be faxed to the Protocol Accreditation Unit at the Accreditation Centre specified above. The fax number will be made available and posted on the website of the Protocol and Liaison Service ([www.un.int/protocol](http://www.un.int/protocol)) as it becomes available. Delegations may also obtain the fax number by contacting the Service in New York (+1 212 963-7171).

Following past practice, Heads of State or Government, Vice-Presidents, Crown Princes/Princesses and their spouses will be provided with a VIP pass without a photograph. Deputy Prime Ministers/Cabinet Ministers and their spouses will be issued a VIP pass with a photograph.

Members of the security details of VIPs participating in the Midterm Review will be registered and issued appropriate conference passes by the United Nations Security and Safety Service.

The office hours for the Protocol Accreditation Unit in Antalya will be:

25-26 May	9:00 a.m.- 7:00 p.m.
27 May	8:00 a.m.- 6:00 p.m.
28 May	8:30 a.m.- 5:30 p.m.
29 May	8:30 a.m.- 12:30 p.m.

#### List of Participants

To compile a list of participants, delegations of States, intergovernmental organizations and specialized agencies and related organizations, are requested to submit a comprehensive list of the members of their respective delegations to the Midterm Review, with the functional titles and designations of all the delegates, to the Protocol and Liaison Service in New York (room S-0201, fax: 1 212 963 1921) before 13 May and to the Protocol Accreditation Unit in Antalya from 25 May (fax: +90 242 725 4500). If the comprehensive list is not received before 25 May, the Service will use the information collected from the letters of nomination received.

### **13. ADVANCE DELEGATIONS**

Permanent/Observer Missions are advised that visits by advance delegations of VIP group will be accommodated by the Host Country, on a case by case basis. To make arrangements for such visits, missions are requested to contact the Turkish Ministry of Foreign Affairs.

### **14. ACCESS AND ACCREDITATION OF PARTICIPANTS OF THE PARLIAMENTARIAN, CIVIL SOCIETY AND PRIVATE SECTOR REPRESENTATIVES**

Participants are responsible for visa and other necessary arrangements required for the entry in the country where the Midterm Review takes place. Participants are responsible for their own travel and accommodation arrangements.

#### Parliamentarians

Member States are invited to include the Members of Parliaments as part of their national delegations. In that case, the same registration and accreditation modalities as detailed under 12 [Access and Accreditation to Delegates] will apply. Parliamentarians not included in their national delegations are invited register at <http://www.ipoareview.org/register-parliamentarians>

*For more information please contact:*

Mr. Tomas Gonzalez  
Programme Officer, UN-OHRLLS  
Tel. +1 917 367 3474  
E-mail: [gonzalez@un.org](mailto:gonzalez@un.org)

#### Civil Society

Representatives from civil society organizations wishing to attend the MTR are invited to fill applications at <https://www.unngls.org/index.php/ldc-mid-term-review/registration>.

*For more information please contact:*

Mr. Tomas Gonzalez  
Programme Officer, UN-OHRLLS  
Tel. +1 917 367 3474  
E-mail: [gonzalez@un.org](mailto:gonzalez@un.org)

### Private Sector Track:

Business representatives interested in participating in the Private Sector Forum on investment opportunities in least developed countries taking place on 26 May 2016 are invited to fill in the registration form at <http://www.ipoareview.org/registration-private-sector>

*For more information please contact:*

Mr. Americo Zampetti  
Senior Programme Officer, UN-OHRLLS  
Tel. +1 212 963 0228 E-mail: [zampetti@un.org](mailto:zampetti@un.org)

Mr. Peter Kenilorea  
Sustainable Development Officer, UN-OHRLLS  
Email: [kenilorea@un.org](mailto:kenilorea@un.org)

## **15. MEDIA ARRANGEMENTS AND SERVICES**

### Media Accreditation

Media accreditation is strictly reserved for members of the press - print, photo, radio, TV, film, news agencies, and online media who represent a bona fide media organization (Full guidelines available at <http://www.un.org/en/media/accreditation/request.shtml>). Accreditation requires the following:

- a. Letter of assignment on official letterhead of a media organization signed by the Publisher or Editor-in-chief indicating the name and duration of assignment of the journalist.

The letter should be addressed to the Media Accreditation and Liaison Unit, United Nations Department of Public Information.

The letter can be sent by fax to 1-212-963-4642 or as a scanned document in PDF format to [malu@un.org](mailto:malu@un.org).

- b. Completed online accreditation form, which can be found at: <http://www.un.org/en/media/accreditation/form/>
- c. **The deadline for media accreditation is 17 May 2016.** Applicants who are approved will be e-mailed a confirmation, which should be presented, along with the assignment letter, at the accreditation site prior to picking up the pass. Media passes must be picked up in person, after presenting two forms of official ID, including a valid passport.
- d. All members of the media corps accompanying Heads of Delegation, **including official photo and video**, must follow the instructions above. In lieu of a letter of assignment from their media, please submit a letter from the concerned Permanent

Mission, listing the names of the media representatives with their functional titles and affiliation. **No double accreditation is allowed (e.g. as press and delegate, or as press and NGO).**

Details regarding accreditation requirements and media arrangements at the MTR will be available at <http://www.un.org/en/media/accreditation/MTR2016.shtml>

*For more information please contact:*

Media Accreditation and Liaison Unit

+1 212-963-6934 or [malu@un.org](mailto:malu@un.org)

#### Delegation Media Contacts (DMCs)

All delegations are requested to communicate their Delegation Media Contacts, including their names, titles and contact details, via an email to [mtrmedia@mfa.gov.tr](mailto:mtrmedia@mfa.gov.tr) latest by 17 May 2016. Please note that DMCs are essential for coordination of press activities of each Delegation during the MTR.

#### Media Centre

A Media Centre will be available for the exclusive use of accredited media members and will be located in Hotel Titanic Belek. The Media Centre will be equipped with appropriate electrical power outlets for personal laptops and telephones, a wi-fi network and a press documentation counter.

#### Accommodation

Hotel Titanic Belek is exclusively reserved for delegations. Accredited media members are expected to cover their own accommodation expenses except for one media representative from each LDC. Media members can make their reservations from the nearby hotels. List of designated hotels with preferential rates can be found in Annex A. Most media members will stay at the Crystal Tat Beach Golf Resort & Spa. Accredited media members are advised to reserve their hotel rooms as early as possible.

#### Transportation

Accredited media members are expected to arrange their own transportation from the airport to their hotels.

A regular shuttle service will be provided for accredited media members from the designated hotels (listed under Annex A) to the MTR Venue. The shuttle schedule will be made available online and at the Media Centre.

#### Media Participation in Meetings

Main meetings will be open to all accredited media members. However, there will be limited space available in the meeting venues reserved for the accredited media members. Due to logistical and

space considerations, coverage may be provided by selected media pools when needed. Live feeds from the main meetings will be made available in the Media Centre.

### Press Briefings

There will be a press briefing room in the Convention Centre. Requests for booking the press briefing room should be sent by email to [mtrmedia@mfa.gov.tr](mailto:mtrmedia@mfa.gov.tr) or by contacting the Media Information Desk at the Media Centre as early as possible.

Further information will be shared in due course regarding reservations.

### Media Stakeout

There will be two designated locations for a media stakeouts that will be made available for press announcements. These areas will be equipped with a lectern and a riser that can be used for recorded media interviews using handheld cameras with built in microphones. Please note that no recording facilities will be provided.

### Live Webcast coverage

The United Nations Webcast service will provide daily, live and on demand webcast coverage of the MTR proceedings, including of the plenary meetings, roundtables and press conferences.

The webcast coverage will be available in English and the original language of the speaker through **UN Web TV** at: <http://www.webtv.un.org>.

Queries should be directed to Andreas Damianou, Chief of UN Webcast services at: [damianou@un.org](mailto:damianou@un.org)

The plenary meetings, roundtables, press conferences and other activities will be broadcast live into the Media Centre. Audio visual and sound feeds of the plenary meetings, roundtables and press conferences will be provided to broadcasters live with free plugin recording facilities.

Turkish Radio and Television (TRT) is the host broadcaster of MTR and pool signal of all main events will be produced by TRT.

### Media Services

The United Nations Department of Information will provide comprehensive print, TV, radio, webcast and Internet coverage of the plenary meetings, roundtables and press conferences.

Meetings summary and press releases will cover mainly plenary meetings and roundtables.

A detailed Media Advisory will be made available in due course at the MTR website: [www.ipoareview.org](http://www.ipoareview.org)

For further inquiries on media related issues please contact: [mtrmedia@mfa.gov.tr](mailto:mtrmedia@mfa.gov.tr)

Ms. Louise Stoddard: UN-OHRLLS

Mr. Ahmet Parla: UN DPI

Ms. Melis Kurultay: Ministry of Foreign Affairs, Turkey

## **16. VISA REQUIREMENTS**

The Government of Turkey will facilitate visa procedures for participants to the MTR. The participants who require visas to enter Turkey can obtain them from the nearest Turkish mission abroad. Valid invitation letters provided by the United Nations should be submitted at the time of application. The applications should be made online prior to submitting the original documents to the Turkish missions. Visas will be issued free of charge to participants.

Participants who require visas to enter Turkey, yet not able to contact a Turkish mission abroad due to a force majeure, will be able to obtain their visas at the border gates with the supporting documents mentioned above and free of charge. This option should be used as an exceptional case to avoid unnecessary queues at the airport.

The participants who prefer to obtain electronic visas should visit the official website [www.evisa.gov.tr](http://www.evisa.gov.tr). E-visas cannot be issued free of charge.

The validity period of the passports or travel documents of foreigners wishing to enter Turkey must be at least sixty (60) days longer than their visa, visa exemption period or residence permit.

## **17. ARRIVAL IN ANTALYA**

To facilitate the reception of delegations on arrival and departure, an Information Desk will be set up at Atatürk International Airport in Istanbul and also at Antalya Airport. Delegates are requested to always carry a copy of the letter of invitation with them at all times in addition to their travel documentation as these documents may requested by the immigration desk on arrival and departure and by the airlines at the final check-in desk before boarding.

## **18. LOCAL TRANSPORTATION**

Transfer service will be provided between the Antalya Airport and MTR venue for all the accredited Member State delegates, parliamentarians, sponsored civil society and media representatives.

In addition, there will be a regular shuttle service operating between the MTR venue and the designated hotels (listed under Annex A) from 24 to 30 May 2016. Participants travelling outside this period will not receive transportation service. Details of all transportation services will be available at the MTR Info Desks located within designated hotels for the Midterm Review.

Taxis will also be available in the vicinity of the hotels. Taxi fares between the Antalya Airport and Titanic Belek Hotel would be 125-150 Turkish Lira (40-45 USD).

## 19. CLIMATE AND CLOTHING

The weather in May in Antalya is normally mild with occasional showers. Medium-weight clothing will therefore be sufficient.

## 20. VOLTAGE

Turkey operates on 220 volts, 50 Hz, with round-prong European-style plugs that fit into recessed wall sockets/points. Travelers with computers, shavers, tape recorders and other appliances should carry a plug adapter kit.



## 21. CURRENCY

The official currency in Turkey is the Turkish Lira available in the following denominations: banknotes: 5, 10, 20, 50, 100 and 200 TL; coins: 1, 5, 10, 25, 50 kuruş and 1 TL. Cash can usually be exchanged without commission at exchange offices (döviz bürosu), banks and hotels. Exchange rates are published daily in Turkish newspapers and can also be found in the web site of the Turkish Central Bank at <http://www.tcmb.gov.tr>.

10 TL = 3.10 EUR or 3.5 USD (exchange rate on 13 April).

Cash machines (ATMs) are available throughout Turkey, accepting major credit and bank cards and instructions are often available in English. The MTR venue also has an ATM.

## 22. HOTEL ACCOMODATION

Accommodation in 9 different hotels in Belek will be made available at various preferential rates for participants of the MTR on a first come first served basis. The list of and detailed information on designated hotels can be found in Annex A to this document.

Hotels in the vicinity of the MTR Venue are recommended. Participants are advised to reserve their hotel rooms as early as possible.

## 23. MTR PREMISES

The MTR will take place in the Hotel Complex of Titanic Belek.

Intergovernmental meetings

Hotel Titanic, Belek, Üçkumtepesi Mevki, Beşgöz Caddesi 72/1, 07525 Belek, Antalya, Turkey

Civil Society Forum

For more information on the Civil Society Forum, please go to:

<http://www.ipoareview.org/civilsociety>

Parliamentarian Parallel event:

Hotel Titanic Belek. Room Akdeniz II

Private Sector Forum:

Hotel Titanic Belek. Room Atlantic

Media Centre:

Hotel Titanic Belek Eternity Club

Prayer room and meditation room will be available in Hotel Titanic Belek (For exact locations please consult the Info Desk at the Hotel).

#### **24. POSTAL, TELEPHONE AND INTERNET SERVICES**

WIFI is available throughout the Titanic Belek Convention Center and hotel and will be open and free. There will be a delegates lounge with a limited number of PC's available with access to the internet.

A post office service will be available at the hotel Titanic Belek for postal and related services. Sufficient telephones operated by both card and cash will be available on site. All of the above services will be for each delegate's own account.

#### **25. FIRST AID AND HEALTH SERVICES**

An on-site service will provide all first aid facilities at the Convention Center. Ambulance services will be on site should transfer be required to the local hospital. All costs incurred at hospitals or for other medical care will be at each delegate's own expense.

There is no particular need for participants to take specific health precautions.

Medical emergency call number is 112.

More information is available on: [http://www.antalya112acm.gov.tr/index\\_eng.aspx](http://www.antalya112acm.gov.tr/index_eng.aspx)

Closest hospitals in the region:

**ANTALYA ATATÜRK DEVLET HASTANESİ (Public hospital)**



<http://antalyaataturkdh.saglik.gov.tr/en/>

Anafartalar Cad. (Üçgen mevkii) Muratpaşa

Tel: +90 (242) 345 45 50

**ANTALYA AKDENİZ ÜNİVERSİTESİ TIP FAKÜLTESİ HASTANESİ (University hospital)**

<http://www.hastane.akdeniz.edu.tr/>

Dumlupınar Bulvarı Akdeniz Üniversitesi Hastanesi 07059, Kampüs

Tel: +90 (242) 249 60 00

**SERİK DEVLET HASTANESİ (Public hospital)**

<http://serikdh.saglik.gov.tr/en/>

Merkez Mahallesi 2026 sok. No:10 Serik

Tel: +90 242 722 13 40

**ÖZEL ASPENDOS ANADOLU HASTANESİ (Private hospital)**

<http://www.anatoliahospital.com/contact.php?id=6>

Orta Mah. Belek Cad. No.100/1 Serik

Tel: +90 (242) 722 53 53

Closest Dental Clinic in the region

**SERTALYA AĞIZ VE DİŞ SAĞLIĞI POLİKLİNİĞİ (Private clinic) Prof. Dr. Yaşar Uçar**

Cad. Üçler İş Hamı D:2, Serik/Antalya

Tel: +90 (242) 722 99 77

Closest Pharmacies

**EKEN ECZANESİ Belek Girişi Mecek Carsisi Belek-Serik Antalya**

Tel: +90 (242) 715 18 00

**DEVA ECZANESİ**

Belek Koyu Belek-Serik Antalya

Tel: +90 (242) 715 18 05

**26. SECURITY AND SAFETY**

Lost and Found: Enquiries regarding lost property within the conference center and the accreditation area should be addressed to UN Security office. Enquiries regarding lost property outside those areas should be addressed to the security desk of the Titanic Belek hotel.

For all type of emergencies within the conference center, and in order to coordinate the appropriate response, please contact United Nations security staff (wearing the UN uniform) located within the conference center or use the following number:

*UN Security Duty Officer:*

+90 505 1590600

## **27. TRAVEL SERVICES**

Offices of the tourist and air travel agencies located within the Titanic Belek Hotel will assist delegations in making arrangements for local and international travel, and also for tours in the Republic of Turkey.

## **28. PROGRAMME OF MEETINGS OF THE MIDTERM REVIEW**

The programme of meetings for the Midterm Review will be announced in the Journal and issued in English and French on a daily basis. Announcements of other events at other locations will be issued during the MTR and made available at each of the meeting locations.

## **29. CONTACT INFORMATION OF THE MIDTERM REVIEW**

Host Country contact information:

*To be communicated separately*

United Nations contact information:

*UN-OHRLLS*

Ms. Miniva Chibuye  
Economic Affairs Officer  
Email: [chibuye@un.org](mailto:chibuye@un.org)

*UN-OHRLLS - Media and communications*

Ms. Louise Stoddard  
Advocacy and Outreach Officer  
Email: [media@ipoareview.org](mailto:media@ipoareview.org)

*Chief of Security*

Mr. Salvador Monroy  
Assistant Chief, Security and Safety Service  
United Nations Office at Vienna  
Email: [salvador.monroy@unvienna.org](mailto:salvador.monroy@unvienna.org)

*Travel and Transportation Officer*

Mr. Carlos Danos  
Travel and Transportation Section  
United Nations Headquarters  
Email: [danos@un.org](mailto:danos@un.org)

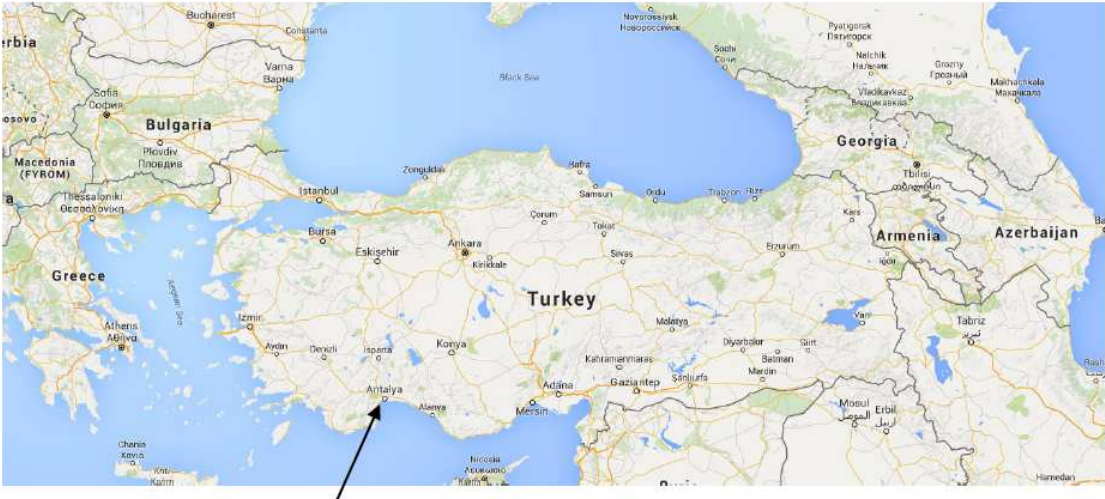
Midterm Review information can be accessed via the internet at: <a href="http://www.ipoareview.org">www.ipoareview.org</a>
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**ANNEX A – LIST OF DESIGNATED HOTELS**

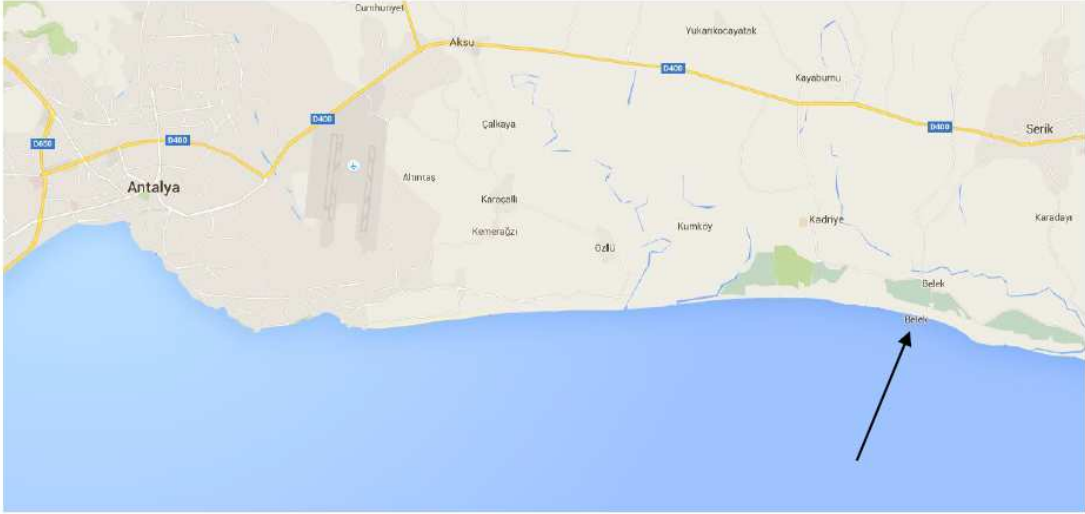
HOTEL	Distance from the MTR venue	Preferential Room rates (inc. VAT)	Contact person	Phone Number
<b>IC HOTELS SANTAI FAMILY RESORT</b>	3,5 km	270 TL	Yasemin Karabaş yaseminkarabas@ichotels.com.tr	+902424312834 +902427254102
<b>CRYSTAL TAT BEACH GOLF RESORT &amp; SPA</b>	3,8 km	95 Euro	Önder Rende onderrende@crystalhotels.com.tr	+902423406050
<b>SIRENE BELEK GLF</b>	3,9 km	70 Euro	Öykü Aksoy oyku.aksoy@sirene.com.tr	+902427100800
<b>THE DOME KEMPINSKI</b>	4,2 km	170 Euro	Kamila Kurshidova kamila.kurshidova@kempinski.com	+902427101300
<b>KAYA PALAZZO GOLF RESORT</b>	4,7 km	Superior 128 Euro	Mustafa Dardagan mustafa.dardagan@kayahotels.com.tr	+902427104000
<b>SENTIDO ZEYNEP RESORT</b>	6,2 km	104 Euro	Mesut Kurtulmus mesutkurtulmus@zeynepgolfresort.com	+902427103434 +902427254180
<b>SUENO HOTELS DELUXE BELEK</b>	7,5 km	128 Euro	Eda Solakca eda.solakca@sueno.com.tr	+902427103000
<b>LIMAK ARCADIA HOTEL BELEK</b>	9,5 km	100 Euro	Betul Yalınca betulyalinca@mngmice.com	+904441881 +902123157550
<b>SPICE HOTEL</b>	10,2 km	120 Euro	Yusuf Gul sales1@spice.com.tr	+902427153535

30. ANNEX B – MAPS

Map of Turkey



Map of Antalya



## Map of Belek



## Map of Titanic Belek



- ① Lobby Entrance & Reception
- ② Lobby Lounge & Terrace
- ③ Lobby Bar & Terrace
- ④ Titanic Square
  - Spa&Wellness Entrance
  - Shops
  - Eternity Night Club
  - Noble Irish Pub
  - Bebek Coffee&Tea House
  - Rainbow Game Center&Cinema
  - Doctor
  - Antanic Kids Continent Entrance
- ⑤ Water Pipe Terrace (Nargile)
- ⑥ Main Restaurant
- ⑦ Caprice Patisserie
- ⑧ La Paglia A'la Carte Restaurant
- ⑨ Titanic Spa & Wellness
  - Fitness Center • Indoor Pool
  - Turkish Bath • Sauna
  - Vitamin Bar • Steam Bath
  - Adventure Showers
  - Snow Room • Massage Rooms
  - Foot Pool • Vip Bar

- ⑩ Antanic Kids Continent
- ⑪ Antanic Amphi Theatre
- ⑫ Salt Water Pool / Heated
- ⑬ Villas
- ⑭ Family Pool Suites
- ⑮ Olimpic Pool Bar
- ⑯ Pool Cabanas
- ⑰ Olimpic Pool / Heated
- ⑱ Aquapark
- ⑲ Sports Area
  - Football • Tennis • Basketball
- ⑳ Aqua Pool Bar
- ㉑ Kids Aquapark
- ㉒ Main Pool
- ㉓ Comfort Pool Bar
- ㉔ River Sport Pier
- ㉕ Beach Volley
- ㉖ Okeanos A'la Carte Restaurant
- ㉗ Centric Pool Bar

- ㉘ Riverside Show Center
- ㉙ Green Lagoon Snack Restaurant
- ㉚ Hasir A'la Carte Restaurant
- ㉛ Pier
- ㉜ Water Pipe (Nargile)
- ㉝ Activity Area
- ㉞ River Gazebo
- ㉟ The Club
- ㊱ Vip Lounge
- ㊲ Aristocrat Vip Bar
- ㊳ Beef Club A'la Carte Restaurant
- ㊴ Vip Pier
- ㊵ Beach Road
- ㊶ Convention Center
  - Meeting Rooms
  - Foyer
  - Mescit